* + goals ; begin focusing on project proposal, ideally finish by end of the month. gather fft of each member's recordings. review current proposal on wednesday
  + team will split up who works on what on the PDS, will pass down who does what after a section has been completed
    - navid : concept of operations
    - uzias : deliverables
    - tamarr : requirements, project management plan
    - danny : stakeholders, needs statement objective statement, budget of project management, initial project design